

RELEVANT EXPERIENCE

Bureau of Consular Affairs, U.S. Department of State | Arlington, VA
Foreign Service Consular Officer

October 2023 - *Present*

NALCAP, Spanish Ministry of Education | Málaga, Spain
English Teaching Assistant at CEIP Romero Robledo Primary School

October 2022 - May 2023

- Engaged over 196 primary school students through academic instruction and PowerPoint presentations.
- Tailored U.S. culture and English language instruction in classroom lesson plans and group tutoring sessions. Notably, focused on U.S. holidays, music, movies, food, and anecdotes of lived experiences.

Ctr. for Career and Professional Development, Roger Williams University / Bristol, RI
Pathways to Purpose Program Mentor

October 2022 - May 2023

- Empowered historically underserved students to pursue academic success and career development.
- Provided recommendations for students to improve their résumés, cover letters, and interviewing skills.

Dept. of Community Engagement, Archipelago Strategies Group | Roxbury, MA
Community Engagement Coordinator

September 2022 - September 2023

- Achieved 1,000 Eviction Diversion Initiative (EDI) applications under the State of Massachusetts. Informed communities about State services through 20+ interviews conducted with ethnic media outlets in Spanish and Portuguese.
- Supervised and evaluated the performance of a regional team of 10 outreach ambassadors in collaboration with a community based organization.

United States Embassy Helsinki, U.S. Department of State | Helsinki, Finland
Political-Economic Section Intern

Summer 2019

- Served as a principal researcher for the human rights report on Finland by working with a locally-hired political specialist. The primary research involved making contact and interviewing parliamentarians, secretary generals of cultural foundations, and other organizational members.
- Accompanied Foreign Service Officers to sensitive meetings with the Finnish Ministry of Foreign Affairs. Assisted officers by taking diction and drafting demarche responses.
- Complied with federal archive regulations in a records management project involving over 800 highly classified biographic files.

Intercultural Center, Roger Williams University | Bristol, RI
Inaugural Marketing-Communications Director for a Student Magazine

August 2017 - May 2018

- Established a strong social media presence for the new student-led social justice magazine.
- Strategized marketing efforts for the magazine's call for submissions.
- Achieved high visibility of the published product and over 200 attendances at the college-wide inaugural publication event.

Center for Global and International Programs, Roger Williams University | Bristol, RI
WUST, BSMP, and MEPI Assistant Program Director

Summer 2015

- Provided recommendations on project presentations for students in the Middle Eastern Partnership Initiative.
- Served as a primary point of contact for 40 students from the Wuhan University of Sciences and Technology, especially to program sites within the university campus and throughout the State of Rhode Island.
- Prepared 20 students from the Brazilian Student Mobility Program for their academic exchange program by strengthening their awareness of campus resources.

English Language School | Bristol, RI
English Language Tutor

January 2015 - December 2015

- Created strategies to gauge English language proficiency, determined language goals, and developed structured sessions for students.
- Encouraged students to grow their cultural awareness by engaging in topics of U.S. history, politics, and culture.

ACCOMPLISHMENTS & AWARDS

Fulbright Award, Bureau of Educational and Cultural Affairs English Teaching Assistant for Saudi Arabia.	April 2023
Lynda Gilman Graduate Travel Grant Flagship opportunity for institutionally supported graduate student research for the purposes of the dissertation.	January 2020
Pardee School of Global Studies Scholarship Merit-based scholarship for graduate scholars.	August 2018 – May 2020
Senior Thesis with Distinction Completed the undergraduate thesis with excellent writing, research, and defense.	May 2018
Melissa Carrasquillo Award for Intercultural Citizenship Expanded community dialogue and civic discourse across differences and exceptional commitment to social justice and inclusion.	May 2018
Certificate of Intercultural Excellence Honored for commitment to intercultural learning, collaborative spirit, ethics of campus inclusivity, and involvement in civil discourse across global perspectives.	May 2018
Lieutenant Charles A. Henderson III USN Spirit Award Embodiment of a true scholar through academic excellence, character through acts, words, and deeds, and an indomitable spirit in the face of adversity.	May 2018

SKILLS & CERTIFICATES

Multilingual Native English, native Spanish, advanced Portuguese, and novice Arabic.
Certifications TEFL, TESOL, and Webucator's Intermediate Microsoft Excel.
Software & Computer Programs Microsoft Office Suite, SPSS, STATA, and MiniVan.
Social Media Platforms LinkedIn, Facebook, Instagram, Snapchat, GroupMe, WhatsApp, and WordPress.

EDUCATION

Boston University, Frederick S. Pardee School of Global Studies Boston, MA Master of Arts in International Affairs and Diplomacy Specialization Graduate Certificate in Latin American Studies	September 2020
Roger Williams University, Department of Political Science & International Relations Bristol, RI Bachelor of Arts in International Relations and Foreign Language Minor in Psychology	May 2018
Pontifical Catholic University of Rio de Janeiro RJ, Brazil Council on International Educational Exchange	January 2016 - July 2016