

## RELEVANT EXPERIENCE

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**Bureau of Consular Affairs, U.S. Department of State** | Arlington, VA  
*Foreign Service Consular Officer*

October 2023 - Present

**NALCAP, Spanish Ministry of Education** | Málaga, Spain  
*English Teaching Assistant at CEIP Romero Robledo Primary School*

- Engaged over 196 primary school students through academic instruction and PowerPoint presentations.
- Tailored U.S. culture and English language instruction in classroom lesson plans and group tutoring sessions. Notably, focused on U.S. holidays, music, movies, food, and anecdotes of lived experiences.

**Ctr. for Career and Professional Development, Roger Williams University** / Bristol, RI  
*Pathways to Purpose Program Mentor*

October 2022 - May 2023

- Empowered historically underserved students to pursue academic success and career development.
- Provided recommendations for students to improve their résumés, cover letters, and interviewing skills.

**Dept. of Community Engagement, Archipelago Strategies Group** | Roxbury, MA  
*Community Engagement Coordinator*

September 2022 - September 2023

- Achieved 1,000 Eviction Diversion Initiative (EDI) applications under the State of Massachusetts. Informed communities about State services through 20+ interviews conducted with ethnic media outlets in Spanish and Portuguese.
- Supervised and evaluated the performance of a regional team of 10 outreach ambassadors in collaboration with a community based organization.

**United States Embassy Helsinki, U.S. Department of State** | Helsinki, Finland  
*Political-Economic Section Intern*

Summer 2019

- Served as a principal researcher for the human rights report on Finland by working with a locally-hired political specialist. The primary research involved making contact and interviewing parliamentarians, secretary generals of cultural foundations, and other organizational members.
- Accompanied Foreign Service Officers to sensitive meetings with the Finnish Ministry of Foreign Affairs. Assisted officers by taking dictation and drafting demarche responses.
- Complied with federal archive regulations in a records management project involving over 800 highly classified biographic files.

**Intercultural Center, Roger Williams University** | Bristol, RI  
*Inaugural Marketing-Communications Director for a Student Magazine*

August 2017 - May 2018

- Established a strong social media presence for the new student-led social justice magazine.
- Strategized marketing efforts for the magazine's call for submissions.
- Achieved high visibility of the published product and over 200 attendances at the college-wide inaugural publication event.

**Center for Global and International Programs, Roger Williams University** | Bristol, RI  
*WUST, BSMP, and MEPI Assistant Program Director*

Summer 2015

- Provided recommendations on project presentations for students in the Middle Eastern Partnership Initiative.
- Served as a primary point of contact for 40 students from the Wuhan University of Sciences and Technology, especially to program sites within the university campus and throughout the State of Rhode Island.
- Prepared 20 students from the Brazilian Student Mobility Program for their academic exchange program by strengthening their awareness of campus resources.

**English Language School** | Bristol, RI  
*English Language Tutor*

January 2015 - December 2015

- Created strategies to gauge English language proficiency, determined language goals, and developed structured sessions for students.
- Encouraged students to grow their cultural awareness by engaging in topics of U.S. history, politics, and culture.

## ACCOMPLISHMENTS & AWARDS

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**Fulbright Award, Bureau of Educational and Cultural Affairs**  
English Teaching Assistant for Saudi Arabia.

April 2023

**Lynda Gilman Graduate Travel Grant**  
Flagship opportunity for institutionally supported graduate student research for the purposes of the dissertation.

January 2020

**Pardee School of Global Studies Scholarship**  
Merit-based scholarship for graduate scholars.

August 2018 – May 2020

**Senior Thesis with Distinction**  
Completed the undergraduate thesis with excellent writing, research, and defense.

May 2018

**Melissa Carrasquillo Award for Intercultural Citizenship**  
Expanded community dialogue and civic discourse across differences and exceptional commitment to social justice and inclusion.

May 2018

**Certificate of Intercultural Excellence**  
Honored for commitment to intercultural learning, collaborative spirit, ethics of campus inclusivity, and involvement in civil discourse across global perspectives.

May 2018

**Lieutenant Charles A. Henderson III USN Spirit Award**  
Embodiment of a true scholar through academic excellence, character through acts, words, and deeds, and an indomitable spirit in the face of adversity.

May 2018

## SKILLS & CERTIFICATES

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**Multilingual** | Native English, native Spanish, advanced Portuguese, and novice Arabic.

**Certifications** | TEFL, TESOL, and Webucator's Intermediate Microsoft Excel.

**Software & Computer Programs** | Microsoft Office Suite, SPSS, STATA, and MiniVan.

**Social Media Platforms** | LinkedIn, Facebook, Instagram, Snapchat, GroupMe, WhatsApp, and WordPress.

## EDUCATION

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**Boston University, Frederick S. Pardee School of Global Studies** | Boston, MA  
Master of Arts in International Affairs and Diplomacy Specialization  
Graduate Certificate in Latin American Studies

September 2020

**Roger Williams University, Department of Political Science & International Relations** | Bristol, RI  
Bachelor of Arts in International Relations and Foreign Language  
Minor in Psychology

May 2018

**Pontifical Catholic University of Rio de Janeiro** | RJ, Brazil  
Council on International Educational Exchange

January 2016 - July 2016